

Cllr Howell  
Chairman Performance and Audit Committee

**Date:** 4 February 2013

**Your ref:**

**Our ref:**

Please ask for Andrew Taylor on 01799 510601  
email: ataylor@uttlesford.gov.uk

Dear Cllr Howell,

**Re: Performance of Planning and Building Control Division**

I write further to my letter of 11 January 2013. As I am not attending the February meeting I thought it might be helpful if I wrote to you to set out the progress to improved performance.

The last four months are as follows:

|          | Major (60%) | Minor (80%) | Other (82%) |
|----------|-------------|-------------|-------------|
| October  | 33%         | 46%         | 63%         |
| November | 50%         | 57%         | 76%         |
| December | 100%        | 67%         | 74%         |
| January  | 60%         | 80%         | 83%         |

From these figures I hope that you can see there has been a steady improvement of performance and that we managed to meet the performance targets during January.

In addition the 'on hand applications' have steadily reduced:

|         |     |
|---------|-----|
| End Q1  | 295 |
| End Q2  | 282 |
| End Q3  | 256 |
| End Jan | 219 |

I hope that this letter and explanation are helpful to you and your committee.

Yours sincerely,

**Andrew Taylor**  
**Assistant Director Planning and Building Control**